

# School Travel Plan Agreement

## Stage One: Development of a School Travel Plan working document

### The School will:

- Establish a representative Working Group
- Circulate, complete and return questionnaires
- Review draft School Travel Plan and monitor progress
- Implement and review the action plan
- Work with others to improve safety and limit car use

### The County Council will:

- Prepare and analyse questionnaires
- Attend Working Group meetings
- Attend site meetings
- Make comments on the draft School Travel Plan
- Approve School Travel Plans

**Production of STP  
working document**

## Stage Two: Implementation of a School Travel Plan working document

### The School will:

- Monitor and report on progress on targets
- Conduct annual surveys and complete review sheets
- Demonstrate commitment to the process
- Agree to spend the STP grant on facilities at school, to increase walking, cycling or bus use to the school

### The County Council will:

- Review and refer highways issues to the appropriate agency
- Provide continuing support, advice and information on school travel plan development
- Support specific curriculum initiatives and events related to the STP process
- Offer advice and guidance on appropriate facilities that can be funded by the STP grant

**I understand the terms of the School Travel Plan Agreement in order to develop and implement a School Travel Plan.**

Signed: \_\_\_\_\_ Head teacher

Signed: \_\_\_\_\_ School Travel Plan Advisor, Leicestershire County Council

Date: \_\_\_\_\_