



Form: AD2
April 2008

Application Form

Grant Aid for Arts Development Projects 08-09

Please read the guidance notes (Form AD1) before completing this application form.

Please type, or wherever possible, use block capitals and black ink.

Financial Year: 2008/2009

Part A Summary of application

Name under which application is made:

Address of Organisation/Individual:

Name & Address of contact person for this application:

Tel: (Day)
Fax:

Tel: (Evening)
E-mail:

Amount requested from Arts Development: £

Purpose of application (in brief):

Please tell us if your project does any of the following (Tick all that apply)

- Increase access to your facilities?
- Help provide better facilities in a rural area?
- Contribute towards equality of opportunity / access?
- Improve people's access to cultural & recreational activities?
- Improve an existing, or offer a new, learning or recreational activity?
- Encourage new people to become involved in your organisation?
- Offer new volunteering opportunities?
- Improve the image of your local area?
- Involve educational opportunities for children & young people?
- Involve children & young people in another way?
- Involve people over 55 or will people over 55 be encouraged to participate?

Please tell us how you will reduce any environmental impact of your project.

I certify, to the best of my knowledge, that the information I have given in this application is correct.

Signed:

Date:

Position:

Part B

About your organisation

Please use this space to give a brief history of your organisation (if applicable)

Does your organisation have a constitution? Yes No

(If yes, please attach a copy). Copy enclosed

Date of last Annual General Meeting (if applicable):

Please enclose your most recent accounts. Copy enclosed

Details of management committee -

Name of Chairperson:

Address:

Telephone:

Name of Treasurer:

Address:

Telephone:

Name of Secretary:

Address:

Telephone:

Do you receive regular funding from any source?
If so, please give details and specify amounts.

Organisation:

Amount:

£

£

£

Part C

About the project/event

Date project(s) is scheduled to take place:

Venue(s) at which the project will take place:

Who is the target audience?

How do you plan to market the event(s)?

Name of the individual/company to be involved. (Attach CV's of artists where applicable). CVs enclosed

Please use this space to give full details of the project for which you require financial assistance. (Continue on separate sheet(s) if necessary)

Part D

About the finance for your project

If there is not enough space for your details please attach additional sheets together with any other material which you wish to be considered in support of your application.

Expenditure

Please provide a thorough breakdown under such headings as artists fees, venue expenses, equipment hire, publicity, other expenses, etc.

Details:

Amount:

£

£

£

£

£

£

£

£

£

£

Total:

£

Income

Please give full details of grants applied for from other sources, indicating whether these sums are anticipated or confirmed. List any other potential income for the event/project, including income in kind. (Please tick box if funding is confirmed).

Details:	Amount:	Tick:
	£	<input type="checkbox"/>
	£	<input type="checkbox"/>
	£	<input type="checkbox"/>
	£	<input type="checkbox"/>
	£	<input type="checkbox"/>
	£	<input type="checkbox"/>
	£	<input type="checkbox"/>
	£	<input type="checkbox"/>
	£	<input type="checkbox"/>
	£	<input type="checkbox"/>
	Total: £	

Amount requested from Arts Development: £

NB Please ensure your total income & the amount requested from Arts Development adds up to the same amount as your total expenditure.

Submitting your application

If you have any queries whilst completing this form please contact Emily Horwood, Arts & Creative Industries Officer, Tel: 0116 267 0015

Please send a copy of your completed application form to:

Emily Horwood, Arts & Creative Industries Officer, Leicestershire County Council, Holly Hayes, 216 Birstall Road, Birstall, Leicestershire. LE4 4DG

Please check that you have signed the form.

This form is also available in alternative versions (e.g. large print, Braille, audio or an alternative language). To request these please contact Emily Horwood, T: 0116 267 0015, E: ehorwood@leics.gov.uk