

# Planning Application 2

Additional information for most applications (other than for new houses or house extensions)  
See Notes overleaf.

CS 48

**1. What is the proposed main use(s) of the development?**

Industrial (please answer Q2) .....

Warehouse/Storage .....

Office .....

Shopping .....

Other (please specify) .....

**2. Industrial Development Only**

Please describe fully the operations and any machinery involved

**3. Does the proposal form part of a larger scheme?**

YES/NO

If yes, please give details .....

**4. Does the proposal relate to an existing use on the site or elsewhere?**

YES/NO

If yes, please describe relationship .....

**5. Floorspace on the application site:**

|                   | Existing             |        | After Development    |        |
|-------------------|----------------------|--------|----------------------|--------|
| Industrial        | <input type="text"/> | sq. m. | <input type="text"/> | sq. m. |
| Warehouse/Storage | <input type="text"/> | sq. m. | <input type="text"/> | sq. m. |
| Office            | <input type="text"/> | sq. m. | <input type="text"/> | sq. m. |
| Shopping          | <input type="text"/> | sq. m. | <input type="text"/> | sq. m. |
| Other             | <input type="text"/> | sq. m. | <input type="text"/> | sq. m. |
| TOTAL             | <input type="text"/> | sq. m. | <input type="text"/> | sq. m. |

**6. a. How many staff are employed on site at present?** .....

**b. How many staff will be employed in total after the development?** .....

**7. What arrangements will be made for parking and servicing? (Please show on your Plan(s))**

**8. How many vehicles (excluding employees cars) will visit the site during a normal working day?**

.....Cars .....Light vans .....Lorries

**9. What are the proposed hours of use?** .....

**10. Does the proposal involve the use or storage of hazardous materials?**

YES/NO

Details .....

**11. Have you provided any additional written information which forms part of your application?**

YES/NO

## NOTES TO HELP YOU FILL IN THE APPLICATION FORM

1. We are only interested in the main use involved and therefore in most cases only one box will need to be ticked. Tick more than one box if there is to be a multiple use of the site.
2. Please provide as much detail as possible about the processes and other activities that are likely to take place at the site.
3. The local authority will need to know whether this application relates to only one stage of a larger project. If planning permissions have been granted for earlier stages, please give details.
4. Is this an expansion of an existing operation, a new facility to serve an existing business elsewhere or is it to replace an existing operation elsewhere?
5. The figures given should be gross floorspace, (excluding circulation space and service areas, eg. toilets). If change of use only is proposed, the totals for 'existing' and 'after development' should be the same.
6. This should include all staff who are based at this site including delivery personnel working directly for the company but excluding staff based with other companies or sites.
7. The arrangements for parking and servicing should be clearly shown on the plans submitted with your application. 'Servicing' includes loading areas and turning areas. Parking should include facilities for employees, visitors, disabled staff or visitors, large vehicles and bicycles. The Planning Department can provide information on the local authority's standards for parking. These facilities should be provided wholly within the site.
8. Please estimate the average number and type of vehicles visiting the site including those involved in deliveries.
9. The local authority may consider imposing conditions restricting the hours of use. You should therefore decide now what hours of use you think you may wish to use the site. If the application relates to an existing use on the site, please specify the existing hours of use and any proposed change.
10. Hazardous materials are defined by regulations set down by the Government and the current list is available at the Planning Office. It is important to provide details of the quantities.
11. You can, if you wish, submit additional information about your application including continuation sheets if there has been insufficient room on this form to give a full answer. It is important for the local authority to know whether you intend this additional information to form part of your application.