



The Direct Payments Support Service (DPSS) can help you to start using direct payments and support you if you have any difficulties on the scheme. They can:

- **Advise you about how you can use your payments to employ staff and how to meet your employment responsibilities;**
- **Support you with writing Job descriptions, job adverts and where to place adverts for staff;**
- **Provide a payroll service and support you with your financial monitoring;**
- **Advise you about Health and Safety and support you if things go wrong;**
- **Provide access to essential training for your staff and criminal record checks.**

The DPSS are committed to the values of Independent Living and will seek to promote these values when supporting participants. We are also committed to developing a quality service for participants and will welcome any suggestions to improve the service.