

## Bus Operator News

**eAuction: 7<sup>th</sup> December 2011 10am**

**Important Information For All Bus Operators Receiving Tenders**

Dear Operator,

18/11/11

Please see below a summary of the changes that have taken place with eAuctions recently and also notification of the next **live** eAuction that is planned to take place in December 2011.

### Summary of changes

- The eAuction provider has changed to Due North (used to be Bravo Solutions)
- Operators that were registered with the previous provider have been re-registered on to the Due North website
- Operators have had an opportunity to use a training eAuction to familiarise themselves with the layout and function of the new system prior to the live event.

### Notification of the Live eAuction

- The live eAuction will be on **Wednesday 7<sup>th</sup> December 2011 at 10am**
- Once the eAuction has been set up, the contracts will be published on the LCC website from 23<sup>rd</sup> November 2011 and all operators will be sent an email invitation to the eAuction.
- Operators will be required to Accept or Reject the invitation. **If you do not 'Accept' you will not be able to participate on the day.**
- The eAuction will start at 10am for an initial period of 30 minutes, it will then keep extending until there is a period of 3 minutes without any bids being placed.

**Important – If you are interested in participating in the eAuction then please ensure that you accept the eAuction invitation when it is sent to you.**

**You are also reminded to check your emails and the LCC website regularly.**

Environment and Transport Department  
Leicestershire County Council, County Hall, Glenfield. Leicestershire LE3 8RJ  
Telephone: 0116 305 0001 Fax: 0116 305 0006 Minicom: 0116 305 0007  
Email: [etd@leics.gov.uk](mailto:etd@leics.gov.uk)

Director, Matthew Lugg

[www.leics.gov.uk](http://www.leics.gov.uk)



## **Tips and Important Notes to Remember for the eAuction**

- Prepare prices for contracts prior to the start of the eAuction
- Do not tender for more contracts than you can operate
- Do not submit bids lower than the price that you can operate the contract for
- Do not get “carried away” with the bidding - know your minimum price for each contract
- Remember that all bids submitted are legally binding and there are hefty penalties should you withdraw a price after winning a contract
- Always submit your best bid even if it is not going to win the eAuction (as you may subsequently be offered a contract if there are problems with the initial winning bid)
- You do not need to submit bids in whole numbers, prices such as £110.54 or £99.79 are acceptable
- Do not leave your bidding to the last few minutes
- Operators will not be able to negotiate prices following the eAuction

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You can get more help from the Sustainable Travel Group website or by contacting us;

Phone: Bhavesh Mistry (0116) 305 7252

Email: [stg@leics.gov.uk](mailto:stg@leics.gov.uk)

Web: [http://www.leics.gov.uk/index/highways/passenger\\_transport/e\\_auctions.htm](http://www.leics.gov.uk/index/highways/passenger_transport/e_auctions.htm)

Sustainable Travel Group,  
Environment and Transport Department,  
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Further information on the contact numbers and the technical support that will be available to you during the live event(s) will be sent to you prior to each event.