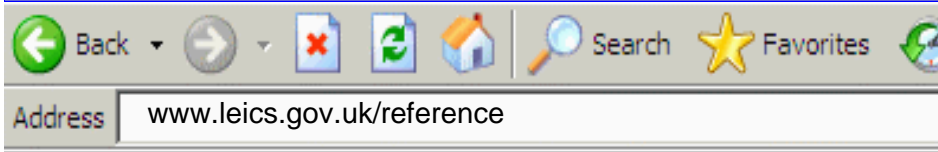


Step-by-step instructions to use the Encyclopedia Britannica Online. If you need help, ask a member of library staff or ask about **FREE Internet taster sessions**

Step 1: Log on to the Libraries webpage

- Open the Web browser (Internet Explorer)
- Click once anywhere in the Address bar
- Press <delete> key and type www.leics.gov.uk/reference
- Press <Enter> key on your keyboard



Step 2: From Online Reference Library webpage



Click on 'Encyclopaedias' link to take you encyclopedias section

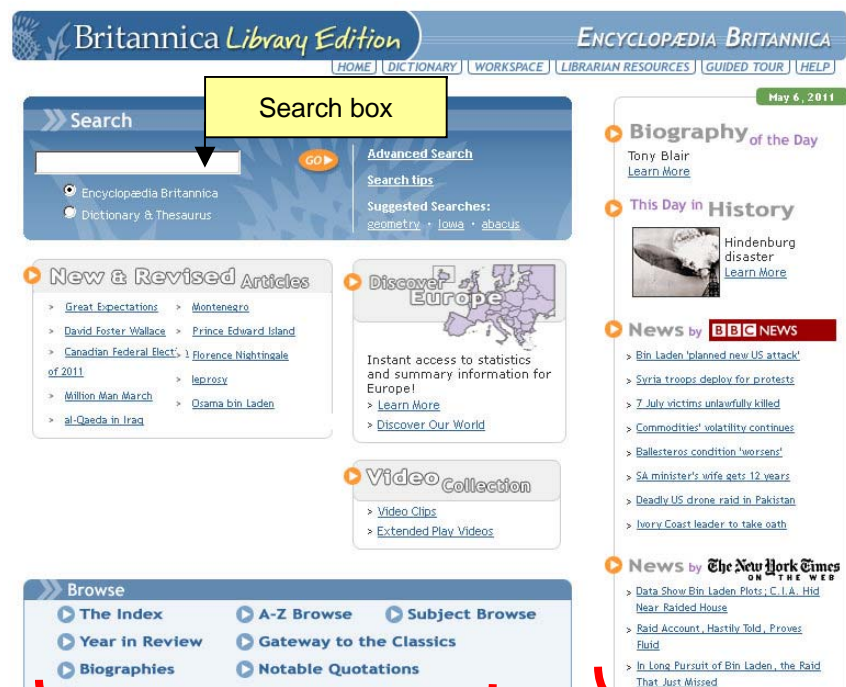
Encyclopedias

Encyclopedia Britannica *Click 18+ link*

Library Access: [Junior](#) [Student](#) [18+](#)

Home Access: [Junior](#) [Student](#) [18+](#) - Enter your library card number.

Step 3: Britannica Online Academic Homepage



Browsing area.
Point and click on any 'Arrow' buttons or bold text to open a new webpage to browse.

Daily Events and News Area to Browse.
Point and click on any image or any linked text in this section to browse further

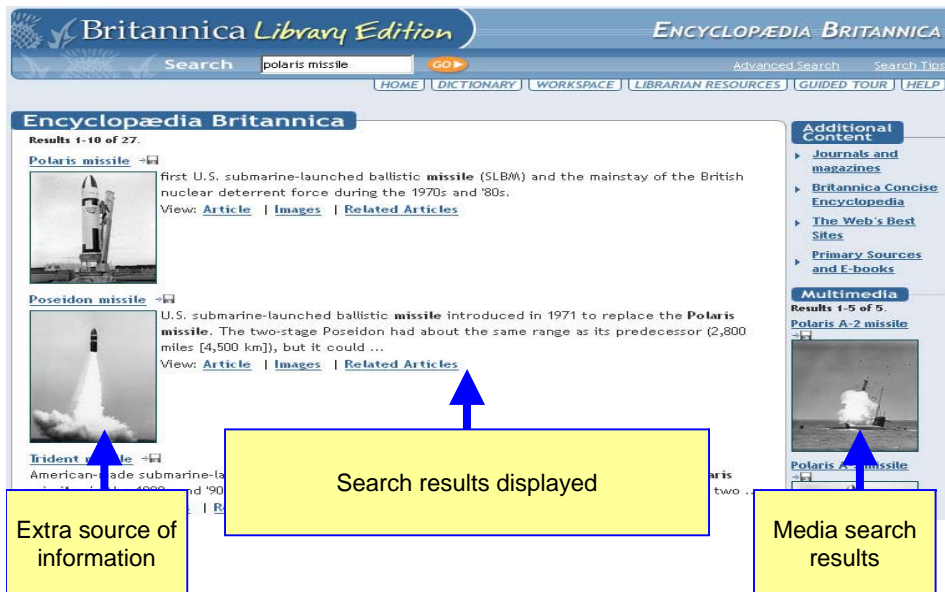
Encyclopaedia Britannica Online – Academic Edition Quick Guide

Step 4: Performing a search



Click in the search box and type 'Polaris missile' and click on **GO**

Step 5: Search results for 'polar bears'



Search examples to try by typing in the search box:

Film festivals and click **GO**

Wait for the search results page to load and browse through the search results page. Point and click on any [blue underlined text](#) or image link to view the page content

Use the following tips to improve your searches and get better results.

- Using quotation marks
- Nicknames or Alternate Titles
- Uppercase or Lowercase keywords
- Singular or plural keywords
- American or British Spelling?
- Abbreviations and Acronyms

Other examples to try:

Ancient Greece
Parliament building
Native Americans
Seven wonders of the world

Tundra
Roman Britain
Robin Hood

Searching for journal & magazine articles

- First perform a keyword search on the topic
- From the search results page under 'Additional Content' click on 'Journal & Magazines'
- Browse through journals and magazines articles listing
- Click on the article that interest you