

A Maths Action Plan should take account of:

Data analysis – identifying the school's strengths and weaknesses;
Discussion;
Review of last action plan;
School priorities linked to the School Development/Improvement Plan;
Government and LA initiatives

Good action plans:

Have a clear focus on raising attainment and achievement, improving the quality of teaching and learning and improving leadership and management;
Prioritise what needs to be done;
Are achievable, realistic and have specific timescale;
Estimate the staff time and resources needed to implement the plan;
May change as the actions are evaluated.

Each action:

Needs clear success criteria through which to assess progress;
Needs an appropriate and realistic deadline;
Should state who will take responsibility;
Should state arrangements for monitoring and evaluating.

And finally...

A maths action plan is a working document. It should be annotated, and updated in light of monitoring and evaluation against success criteria. It should be integral to the school development/improvement plan.

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